

City of Virginia

December 8th, 2025

Meeting called to order: 7pm

- I. **Pledge of Allegiance**
- II. **Call to Order**
 - a. Roll Call: Martin, Andrews, Stanbridge, Shaner, Behrends, Werner all present.
- III. **Approval of Agenda**
 - a. Alderwoman Stanbridge approved the agenda, Alderman Andrews seconded, motion carried unanimously.
- IV. **Approval of Minutes of Previous Meeting**
 - a. Alderwoman Stanbridge approved the minutes, Alderman Shaner seconded, motion carried unanimously.
- V. **Treasurer's Report**
 - a. Treasurer Giovannini talked about the shares cashing in before July, want to spend a little more time on those. Gaming: \$6600 tax: \$16706 Fuel: \$5900
- VI. **Approval of Monthly Bills:**
 - a. Alderwoman Stanbridge approved the monthly bills, Alderwoman Werner seconded, motion carried unanimously.
- VII. **Guests:** Terry Ayers, Ronnie Paul
- VIII. **Public Comment:**
 - a. **Terry Ayers:** no one stops at stop sign on intersection, UTV/Snowmobiles on the sidewalk, hard to pull out of driveway, tractors there hard to back out.
- IX. **Monthly Reports:**
 - a. **Police Chief (Kink):** 23 traffic stops, 9 citation, 5 reports, 2 criminal arrests, 26 calls of service, speed detail on Main St 5am-730 then went to school then to the 4 way got a couple people rolling through pretty fast, lunch at the school couple hours, Christmas parade Friday night, one complaint about kids busting windows: no evidence, 4 way stop sign will put on Facebook, will warn everyone first and that's it.
 - b. **Fire Chief (Stock):** no report
 - c. **Public Works Director (Force):**
 - i. **Park Board:** no meeting
 - ii. **TIF:** have \$55k payout to Snedekers (SRM), Andrews asks total: \$143591.25, Mayor Clark requests receipts for the year, Treasurer states we are close
 - d. **Attorney's Report:** no formal report other than agenda items
 - e. **Mayor's Report:** wants treasurer and finance committee to discuss shares, January meeting take action, after January council budget process will start so committees need to start meeting

f. Aldermanic Reports:

- i. **Werner:** nothing to report
- ii. **Behrends:** nothing to report
- iii. **Shaner:** nothing to report
- iv. **Stanbridge:** a lot of complaints about sewer smell in certain parts of city, will be getting with PWD. It wasn't there before, something has changed
- v. **Andrews:** Ordinance meeting talked about noise ordinance requested by police dept, didn't see any reason why can't push that through in next meeting, additional time off, reviewed holidays, everything looked good. Temporary dwelling permit 4 section G if camper can in town, ordinance states can but none ever issues. New City of Virginia employment application that is updated and professional. Met with Bushue, meeting in January, just reviewing all polices/procedures to get new handbook done, streets Monday 15th 6pm discussing ward conditions as we go, street dept did a great job after the snow storm, more speeding on Main and Beardstown, UTV didn't have stickers, reminder have to have that. Appreciates Alderwoman Martin.
- vi. **Martin:** Christmas baskets coming along, got very generous donations, Dec 17th to put bags together, talking about building cd cashing it in, have 3 different projects for the coming year on next year's budget, one of them is the light bulbs, 150 free LED bulbs from Ameren, can we pay Jamie from that building fund for installing the bulbs? Mayor not sure what is left in there after the security system. Treasurer Giovannini doesn't think there is much. We pay him \$18 an hour, not sure how long it will take. Painting, buy 5 or 6 gal of paint, replace ceiling tile which is about 300 dollars, Jamie can do all of that work, that's why I wondered if labor could come out of that money, will see what is left. We have done a considerable amount of work lately, Paula states security was \$12k, should have enough to pay his wages. Martin wants to know if could take money from that or use the general fund. Griffin states there will be money in the general fund to cover those costs. Can we work on the list with the remaining money? Mayor states when building sits down and does their budget will have better idea. Firehouse: leak has been there for a long time, finally got Cooksey to come look, he stated it needs to a new roof. Andrews stated former building chair had a proposal for a roof and he chose not to pursue it. Martin wanted to mention that will be a big expense. Stanbridge states put it in the budget, have to.
- vii. **City Clerk's Report:** nothing to report

X. Consent Agenda

- a. **Approve or take action on closure of City Hall for December 26, 2025, and January 2nd, 2026 and also for ½ days on December 24 and 31, 2025**
- b. **Approve or take action on Paid Time Off for all employees for full days of December 26, 2025, and January 2, 2026, and also for ½ days for December 24 and 31, 2025**

- c. Approve or take action on Intrafund transfer of \$13,420.00 from Police Commodities to Police Contractual Services.
- d. Approve or take action on GFL Bill
- e. Approve or take action on EPA Bill
- f. Approve or take action on Wilson Septic Tank Pumping Service Bill
- g. Approve or take action on an ORDINANCE AUTHORIZING THE SALE OF SURPLUS PROPERTY (2nd reading)
- h. Approve or take action on 2026 City Council Meeting Dates @ 7PM
- i. Approve or take action on RESOLUTION SUPPORTING A REDUCTION IN SPEED LIMIT ON SAGE DRIVE.
 - i. County will do it but wants us to pass a resolution to support the cause.
- j. Waive first reading of AN ORDINANCE AMENDING TITLES 3 AND 11 OF THE VIRGINIA CITY CODE
- k. Waive first reading of AN ORDINANCE AMENDING TITLES 3 AND 11 OF THE VIRGINIA CITY CODE (2nd reading)

Alderwoman Stanbridge made a motion to approve the consent agenda, Alderman Andrews seconded, motion carried unanimously.

XI. Items Removed from Consent Agenda for Further Discussion: none

XII. Old Business

- a. Reconsider and take action on Tax Levy Ordinance No. 25-10
 - i. Mayor states we were a smidge over 5% which triggers a truth and taxation hearing, easier to reconsider now that it is slightly below 5%. Alderwoman Stanbridge made a motion to approve Tax Levy Ordinance No. 25-10, Alderman Behrends seconded, motion carried unanimously.

XIII. New Business

- a. Discuss and take action on Incentive Bonus for City Employees
 - i. Alderman Andrews stated to move to Executive Session

At 722pm, Alderman Andrews made a motion to move to Executive Session, Alderwoman Stanbridge seconded, motion carried unanimously. Council moved into Executive Session.

Council returned from Executive Session

Alderwoman Stanbridge made the motion to approve incentive bonuses for city employees, Alderwoman Werner seconded, motion carried unanimously.

- b. Discuss revising the City's nuisance ordinances
 - i. Alderman Andrews states have multiple issues around with diff types of things. This is a lot clearer and more defined. Atty states Property Maintenance Code is in effect that is very thorough. Chief Kink states doesn't like expired equals inoperable. There is nothing that says you can't have an expired license, he is not comfortable saying it is because if you look at international code and judge has

ruled that it is. Atty states that is good feedback for the council to hear as they go through and make the decision. Alderwoman Martin states especially if it is a common occurrence. Alderman Andrews states if it is not easy and concise to understand then its not fair. Chief Kink wants something better in writing to direct the citizens. Mayor asks attorney to add for the January meeting what the chief is requesting. Alderman Andrews states will continue to talk about nuisance ordinance. Attorney states there is more conversation to go into this, council agrees. Council tabled.

c. Discuss and take action Infrastructure Improvements

- i. Mayor stated met on 24th, no quorum. Went through report, consensus that no one wanted the water bills that it would create. Stanbridge stated our priorities shifted a little bit. Andrews states just the water pipes in the town. Martin asks about water hydrant. Mayor states someday. Priority has to be water treatment plant states Mayor. Mayor states since flushing starting, PWD has identified things other than hydrant they can do themselves, will upgrade the ability to maintain it, a lot of valves are shot right now. Martin televising for sewer? Mayor states yes, Stanbridge states but sewer plant is a different situation. Martin thinks that things have improved from council being proactive. Andrews states no doubt we are on a timeline that we need to get this done. If we do stuff behind scenes, thinks we could do a wonderful thing and get budgeted corrected and start fixing questionable issues. Mayor asks if council wants to take action? Ronnie Paul stated the effort that you guys spent its not lost so if 5 years from now you decide to do it again, you won't start from scratch. Prices obviously, there will be some work, but not like this. SEARCH grant is still a possibility. Need to get that balance sheet a little better as well. App is at rural development. Council tabled.

XIV. Executive Session

XV. Action to be taken following Executive Session

XVI. Adjournment

- a. At 753pm, Alderwoman Stanbridge made a motion to adjourn the council meeting, Alderman Shaner seconded, motion carried unanimously.



Steve Clark, Mayor



Ashley Cox, City Clerk