

City of Virginia

January 12, 2026

Meeting called to order: 7pm

I. Pledge of Allegiance

II. Call to Order

a. Roll Call: Martin, Andrews, Stanbridge, Shaner, Behrends, Werner present.

III. Approval of Agenda

a. Alderwoman Stanbridge made a motion to approve the agenda, Alderman Shaner seconded. Motion carried unanimously.

IV. Approval of Minutes of Special Meeting – November 24, 2025

a. Alderman Shaner made a motion to approve the minutes of the Special Meeting on November 24, 2025, and Alderman Andrews seconded. Motion carried unanimously.

V. Approval of Minutes of December 8, 2025

a. Alderwoman Stanbridge made a motion to approve the minutes of December 8, 2025, and Alderman Behrends seconded. Motion carried unanimously.

VI. Treasurer's Report: Absent

VII. Approval of Monthly Bills:

a. Alderman Shaner made a motion to approve the monthly bills and Alderwoman Stanbridge seconded. Motion carried unanimously.

VIII. Guests: Jeff Tumiati, Dave McMillan, Steph Hudgins Andrews, Pat Noltensmeier, Terry Ayers, Michelle McCarty, Tanner Shade , Keenan Dixon .

a. Mayor asks Jeff Tumiati of IRWA Water Apprenticeship Program to speak. Jeff thanked the Mayor and conveyed it is a US Department of Labor 2-year program. You have to be 18 years old with a valid driver's license and complete 4000 hours of on-job training. It is above minimum rate per hour with a 23.96% completion rate for an EPA certified license. Jeff passed out brochures to City Council and attendees. Based on our current population, the cost will be \$1,200/person for the program, travel and trainer. The trainer will come once a month for 2 hours. It is a 35 hour work study per week. Macomb has 6 in the program. Wayne City has an employment agreement with the student so they stay after completion. They have had 20 drop out. Jeff reiterated this is a good apprenticeship program.

IX. Public Comment: None

X. Monthly Reports:

a. **Police Chief (Kink):** Chief Kink wrote 11 tickets, 14 ordinance violations, 2 arrests – 1 was wanted and 1 was failure to register as a sex offender.

- b. **Fire Chief(Stock):** 1 fire call at Hotel Mann – ended up being their smoke alarms, lift assists, and fire call to Route 78.
- c. **Public Works Director(Force):** conveyed we should have a new SCADA by February of 2026 and thanked the council for bonus and days off.
- d. **Park Board:** Kent Andrews had nothing to report
- e. **TIF:** Janet Martin stated no new requests, but they are reviewing the specifications and doing a revamp of requirements.
- f. **Attorney’s Report: Absent**
- g. **Mayor’s Report:** I had a request for change of committee seats. Therefore, I am moving Megan Werner to Cemetery Committee, and John Shaner to Animal Control Committee. I think one is happy and the other is not. All students of employees and City Council members are able to fill out an IRWA scholarship program application. There is a Technical Conference but you have to be an operator to attend.
- h. **Aldermanic Reports:**
 - i. **Werner:** we had a police committee meeting to discuss missing receipts from previous Chief on police grant. Chief Kink and Paula have all their receipts since taking it over. Ordinances were also discussed for a structured fee requirement with no exceptions. We are working with Erin for wording to be a US citizen on liquor license and UTV ordinance for properly licensed and 16.
 - ii. **Behrends:** stated he had a Finance Committee meeting on December 19. Trying to reduce CDs once matured and place all sewer together and have decided for each department moving forward. Mayor reiterated that February is the month for committee meetings for finance requests.
 - iii. **Shaner:** discussed the need for street equipment - look into changing. He told Fire Chief there is an IDNR grant for fire departments for masks and gloves.
 - iv. **Stanbridge:** water meeting next Friday @ 4pm.
 - v. **Andrews:** ordinance committee discussed a
 - vi. **Martin:** thanks to Tanner Force and Paula Gossett Minor for the decorations around the City and at City Hall. Not anything much new to report.
 - vii. **City Clerk’s Report: ABSENT,** but Deputy Clerk reported on 15 UTV permits purchased already since mailing the reminder letter first of year. It was also reported on the bulletin board as you enter the City Hall chambers now has all the posters Bushue sent us to be compliant for human resources at state level and IRS.

XI. **Old Business - NONE**

XII. **New Business**

- a. **Two Trees Technologies – Governmental Emails (cityofvirginiail.gov)**
 - i. Paula discussed the need for .gov email addresses along with Chief Kink. Travis Cox provided us the vendor information in order to do so with Two Trees. Alderwoman Martin made a motion to approve the agreement with Two Tree Technologies, and Alderwoman Stanbridge seconded. Motion carried unanimously.

b. Discuss and take action on Water Treatment Apprenticeship Program

- i. Alderwoman Martin made a motion to approve two (2) employees to go through the IRWA Apprenticeship program, and Alderman Behrends seconded. Motion carried unanimously.

c. Discuss and take action on AN ORDINANCE ESTALISHING A CODE ENFORCEMENT OFFICER – First Reading

- i. Alderman Behrends made a motion for 1st reading on An Ordinance Establishing a Code Enforcement Officer, and Alderman Shaner seconded. Motion carried with 4 YES and 2 NO.

XIII. Executive Session - NONE

XIV. Adjournment

- a. At 736pm, Alderwoman Stanbridge made a motion to adjourn the council meeting and Alderwoman Werner seconded. Motion carried unanimously.



Steve Clark, Mayor



Ashley Cox, City Clerk